

CONSERVATION SUPPLIES FOR ENCLOSURES

Remember to shop around, compare prices!

| Item: | Used for: | Vendor(s): | Approximate Cost: |
|----------------------------|--|--|--|
| Bone folders | For folding board, marking and creasing polyester film, etc. | Gaylord, Talas, University Products – Remember to shop around, compare prices! | Real bone: \$4.50 - \$5.60 (depending on size, vendor) Plastic: \$6.00 (University Products) Teflon: \$19.50 - \$21.50 |
| Straight edge (48" or 60") | For measuring and cutting Melinex | Cutting-mats.net, quilting stores | 48" cork backed; includes metric \$25.00 |
| Self-healing mat | For cutting Melinex; laying out work | Cutting-mats.net, quilting stores, hobby shops | Depends on size of mat, vendor, special offers, etc. \$13 - \$230 |

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| X-Acto® knife | For cutting Melinex | Office supply or hobby store. Ergonomic model, X2000, available online (e.g., ArtSuppliesOnline.com, OnTimeSupplies.com, etc.) | Depends on size, model, vendor \$5.50 - \$7.00 |
| Double-sided, polyester, transparent 3M 415 tape | For encapsulation | Gaylord, Talas, University Products – Remember to shop around, compare prices! | Depends on width (1/4" - 1"), quantity ordered, vendor \$6.00 - \$18.00 per roll |
| A quarter! | For rounding corners of encapsulated items | Your pocket | 25 cents - Funds permitting, consider upgrading to a corner rounder! |
| Cornerrounder | For rounding corners of encapsulated items | Gaylord, University Products – Remember to shop around, compare prices! | \$330 - 385 for tabletop unit (with cutting unit) |

| Item: | Used for: | Vendor(s): | Approximate Cost: |
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| Awl guide | Frame to hold material being prepared for pamphlet sewing | Talas | Around \$59.00 |
| MEASUREpHASE | For measuring books for phase boxes | Gaylord, University Products | Around \$170.00 (metric) |
| PVA (polyvinyl acetate) pH neutral adhesive (nonreversible – not truly archival. Do not use on valuable or historically significant materials!) | Gluing | Gaylord, Talas, University Products | \$8.50 - \$10.00 for 8 oz. \$30.00 for 1 qt. |
| Archival polyester (Mylar, aka Melinex 516) – Sheets | Encapsulation of maps and other flat items; polyester jackets | Gaylord, Talas, University Products – Remember to shop around, compare prices! | Based on 25-sheet package of 4 mil. Depends on size, quantity ordered, vendor \$11 - \$50 |
| Archival polyester (Mylar, aka Melinex 516) – Rolls | Encapsulation of maps and other flat items; polyester jackets | Gaylord, Talas, University Products – Remember to shop around, compare prices! | Based on 40" x 50' roll of 4 mil. Dimensions of rolls will vary by vendor. \$71 - \$125 |

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|---|---|---|--|
| Archival polyester envelopes (Mylar, aka Melinex 516) – Envelopes | Encapsulation of maps and other flat items | Gaylord, Mister Art, University Products – Remember to shop around, compare prices! | Depends on size, quantity ordered, number per package, vendor Prices based on package of 18" x 24" 4 mil enclosures. \$31 - \$49 |
| Unbuffered negative envelopes | To house alkaline-sensitive materials such as blueprints, cyanotypes, diazotypes, color photographs | Gaylord, University Products - Remember to shop around, compare prices! | Depends on size, quantity ordered, number per package, vendor Prices based on package of 50 11 1/2" x 14 1/2" enclosures \$39 - \$48 |

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|------------------------------|--|---|--|
| Buffered negative envelopes | To protect thin paper materials that do not have tears or exhibit signs of brittleness | Gaylord, University Products - Remember to shop around, compare prices! | Depends on size, quantity ordered, number per package, vendor Prices based on package of 100 8 1/2" x 10 1/2" enclosures \$47 - \$55 |
| Document preservation binder | To give extra protection to thin items, including maps, single sheets, pamphlets, etc. - Come in a variety of sizes and spine widths | Gaylord, University Products - Remember to shop around, compare prices! | Depends on size, quantity ordered, number per package, vendor Prices based on package of 5 9" x 11 3/4" with 1/4" spine \$22 - \$35 |
| Phase boxes | To protect books that are brittle or to buy time until funds are available for conservation treatment | The HF Group, Custom Manufacturing Inc. (CMI) | Depends on size, quantity ordered, vendor. Prices can be as low as \$5.30 - \$6.80 per box |